

Minutes of Bulkington Parish Council General Meeting held on Wednesday 11th December 2024 at 7.30pm at Bulkington Village Hall, Bulkington, Wiltshire.

Membership: Councillors P Oakey (Chair), A Breach (Vice Chair), J Anderson-Hill, A Howard-Evans.

Present: Councillors P Oakey, J Anderson-Hill, A Howard-Evans, J Anderson-Hill.

Member of Public x 1

Proper Officer: T Hicks

MINUTES

No.	Item	Action
PC/24-25/120	Apologies To receive and accept apologies for those unable to attend. None.	Clerk to update absence log
PC/24-25/121	Declarations of Interest To receive any declarations of interest under the Parish Council's Code of Conduct issued in accordance with the Localism Act 2011. None.	
PC/24-25/122	Minutes of the previous meeting	
PC/24-25/122.1	To approve as a correct record the minutes of the Parish Council meeting held on 13 th November 2024. Approved without amendment.	
PC/24-25/122.2	To note any matters arising from the minutes of the meeting held on 13 th November 2024. None.	
Standing Orders were suspended to allow for public participation		
PC/24-25/123	Public Participation	
PC/24-25/123.1	To enable members of the public to address the Council regarding any item on the agenda. None.	
PC/24-25/123.2	To receive any petitions or deputations. None.	
Standing Orders were reinstated following public participation		
PC/24-25/124	Reports from:	
PC/24-25/124.1	To receive an update from Wiltshire Councillor – Cllr Reay. Cllr Reay discussed any storm damage and flooding issues. Cllr Reay and Cllr Breach will visit the ditch near the pub to review possible improvements to limit future flooding. Cllr Reay also discussed the Wiltshire Council draft budget, local and parish council elections in 2025, and the Local Transport Plan. For more information on the Local Transport Plan consultations, please see here: https://www.wiltshire.gov.uk/localtransportplan .	
PC/24-25/124.2	To receive an update from the Chair of the meeting. Cllr Oakey stated a resident had reported some potholes in the village to him. He has tried to report these to Wiltshire Council on MyWilts app, but some would not register. Cllr Reay stated that this can happen if they do not meet the criteria for reporting. Cllr Reay to send Cllr	Cllr Reay

Signed:A.Breach.....

PC/24-25/124.3	Oakey the manual for potholes. To receive the Clerk's report – The Clerk reported that Sumie Macalpine-Downie would like to be a Councillor. As we have a vacancy, the Clerk invited a vote. This was unanimous and it was resolved that Sumie is now our new Councillor. The Clerk to notify Wiltshire Council.	Clerk
PC/24-25/124.4	To receive the up-to-date external meetings schedule and to decide who will attend meetings – none outstanding but Clerk to update for 2025.	Clerk
PC/24-25/125	Matters arising from previous meetings:- To receive an update on the blocked ditches. Cllr Oakey updated the meeting that this was in hand.	
PC/24-25/126	Planning Matters to discuss:	
PC/24-25/126.1	Members to comment on the following:- <u>PL/2024/10456</u> 46B Bulkington, Devizes, Wiltshire SN10 1SL. Householder planning application for proposed carport. Comment by 22/12/2024. No objection.	
PC/24-25/126.2	To note the BPC Planning Schedule as at 1 st December 2024. Noted.	
PC/24-25/126.3	To discuss any other applications received before the meeting. None.	
PC/24-25/127	Maintenance to include items as below:	
PC/24-25/127.1	To discuss and agree Parish Steward- Consideration of jobs for next visit. It was agreed Clerk to advise Parish Steward that the moss on the pavements at the Close and the Well needed attention and that the mound of earth opposite the Well needs attention.	Clerk
PC/24-25/127.2	To discuss and agree Maintenance Log – for ongoing items. The council agreed that the dropped kerbs have been installed and were a success.	
PC/24-25/127.3	To discuss any update ref 'Re-Elming Bulkington'. No news.	
PC/24-25/128	Finance	
PC/24-25/128.1a	To agree and approve invoices and payments:- Clerk's Salary December – Approved.	
PC/24-25/128.1b	Clerk's PAYE December – Approved.	
PC/24-25/128.1c	To Ratify payment already made to Roses' Ironmongers for fireworks- £1000. Ratified.	
PC/24-25/128.1d	Mark Goddard & Sons INV-3031- £504. Approved.	
PC/24-25/128.2	To approve invoices/requests for payment received prior to the meeting. None.	
PC/24-25/128.3	Monthly Management Accounts Members to receive the monthly financial report and bank reconciliation. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements. Approved and signed by Cllr Oakey.	
PC/24-25/129	Playground & Grounds	
PC/24-25/129.1	To receive an update on the playground maintenance. It was agreed Cllr Breach would read the ROSPA report and action outstanding matters.	

Signed: *A. Brown*

PC/24-25/129.2	To discuss and agree grounds maintenance contract and cutting plan for 2025. It was agreed 13 cuts and some flexibility to add more for special events. Clerk to advise grounds maintenance contractor.	
PC/24-25/130	Budget and Precept 2025-26 Members to review and approve the final draft of the budget for 2025-26. The baseline figures have now been received from Wiltshire Council. Members to approve the Precept demand 2025-26.	Clerk
PC/24-25/130.1	The budget will be amended to show an events line to enable profits to be carried forward for other community events. It was resolved to approve the budget.	
PC/24-25/130.2	The precept for 2025-26 was agreed at £17,825.17, representing an increase per band D household of 15% (£19 per year). It was resolved to instruct the Clerk to make the Precept Demand to Wiltshire Council.	
PC/24-25/131	Governance To discuss the Councillor vacancies and any updates on recruitment. Cllr Macalpine-Downie was welcomed to the Council and the Clerk to investigate further possible applications.	Clerk
PC/24-25/132	Correspondence Received Since Last Meeting, to note.	
PC/24-25/132.1	Environment Agency storm information.	
PC/24-25/132.2	Letter of thanks from Rev. Allchin regarding dropped kerbs.	
PC/24-25/132.3	Town and Parish Council update.	
PC/24-25/132.4	Town and Parish Council update – railway closure.	
PC/24-25/132.5	Wiltshire Council Parish Election 2025 update.	
PC/24-25/133	Confirmation of date of next meeting: Wednesday 8 th January 2025	
PC/24-25/134	To close the meeting – 8.35pm	

Signed: *AB*